



# COUNTY OF LOUISA

## MEMORANDUM

TO: The Honorable Members of the Board of Supervisors

FROM: Sam Massie, Purchasing Coordinator  
Kristin Hawk, Fire Chief

CC: Christian Goodwin, County Administrator

DATE: July 9, 2025

RE: A Resolution to Approve and Award a Contract for Replacement and Expansion of Concrete Pad at Holly Grove Volunteer Fire Department.

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I. Background:

a. Project Description

The County of Louisa invites qualified contractors to submit bids for the demolition, removal and replacement of a concrete section at the Holly Grove Volunteer Fire Department located at 143 Factory Mill Road, Bumpass, Virginia 23024.

b. Need

The concrete exiting the bays is cracked from years of use and needs to be replaced. This project would expand to a full parking lot to replace existing gravel.

c. Project Budget

Funds for such services are included in the Emergency Services CIP budget, under 30332000-482500-FS4.

c. Invitation for Bid

On June 24, 2025, the County issued an Invitation for Bid inviting qualified contractors to submit bids for replacement and expansion of a concrete pad at Holly Grove Volunteer Fire Department.

II. Current Situation:

a. Proposals/Bids

Six (6) bid were received by the closing date of July 7, 2025.

b. Bid Tabulation

Bids were opened and evaluated and the following bid tabulation was compiled.

<b>Company</b>	<b>Lump Sum</b>
Concrete Foundations, inc.	\$111,600.00
Veteran Built Homes, LLC	\$56,246.11
Paisley Kerr, LLC	\$45,720.00
Finley Asphalt & Concrete	\$61,500.00
Graham Concrete LLC	\$79,447.00
Hawkins Creek Construction LLC	\$37,010.00

c. Selected Firms

Hawkins Creek Construction, LLC was selected for the contract.

d. Justification

The selected vendor was determined to be the vendor with the lowest, responsive and responsible bid.

III. Recommendation

The recommendation is for the Board of Supervisors to approve and award the contract for Replacement and Expansion of Concrete Pad at Holly Grove Volunteer Fire Department with Hawkins Creek Construction, LLC for a period of twelve months beginning August 4, 2025, through completion, with no option to renew.